



Highlights for the Year 2019

Joyce Emergency Planning and Preparation Group

January

- Insulation and shelving completed at Conex #2.

February

- Twenty comfort kits purchased from DRMO.
- PGE located underground electrical cabling at JBC and recommended the use of two generators to accommodate existing wiring.
- Judy researched the most effective way to disinfect and sanitize surfaces in an emergency shelter.

March

- We conducted a mock up tour of the Joyce Disaster Shelter on March 23. Sixty Community members attended.
- One-hundred sixty Crescent School students toured the Shelter mock-up on Friday, March 22.
- Conex #2 shelving was completed.
- Window safety film was installed on all windows in the JBC gym and later in fellowship hall

April

- Terry finished trenching and laying wire to the new conex and then completed light and power installations.
- Our website has logged 7,293+ hits. Information and photos about the shelter/ shelter demonstration were added to the website.

May

- Judy led us through a job bin check to ensure the inventory was complete. The bins are now stored in Conex 2 behind the JBC.

June/ July

- The Joyce Operational Area meeting for Clallam County's CEMP was held to review the draft emergency planning document. Representatives from local organizations, business owners, and other concerned organizations attended.
- DRMO purchases included 15-gallon soup pots, axes, multi-tools, shovels, and 54 arctic-rated sleeping bags.
- Swains donated a steel tool rack.
- Judy prepared an inventory of sanitation/hygiene supplies.

August /September

- Some of the excess knives and multi-tools purchased at DRMO were resold at the Grange Flea Market.
- Anne Higdon revised Shelter intake forms to include health information so we can better serve clients' needs and to prevent the spread of communicable diseases.
- Twenty-three people from Joyce and other areas attended a Shelter Management Workshop on September 21. Topics included how to open and manage the shelter, register and manage clients, and close of the shelter.

October

- Arrangements were made to install a diesel generator at the JBC.
- Multi-tools from DRMO were placed in every job bin. Judy completed a detailed inventory list for each job bin.
- Anne Higdon developed a document called "Guidelines for Sanitation" for use by staff at the shelter. It includes procedures, required materials, and PPE. Rae wrote a brochure, "Staying Healthy in the Shelter", for client use while staying in the shelter. Signage about staying healthy was prepared for posting in various locations throughout the shelter.
- We acquired pick axes, mattocks, sledgehammers, and shovels, storing them in the Swain's-donated rack.

November/December

- The Joyce Daze Committee donated \$1,000 towards building storage for the mobile kitchen, water trailers, and portable toilets.
- JEPP visited the Medline warehouse on November 6. After helping with sorting, we drove off with 733 pounds of medical and first aid supplies for the shelter. The supplies have since been packed in labeled bins and placed in our conex containers.
- We applied to Home Depot for a \$5,000 grant to purchase tools and building materials for the storage garage.
- Portable Generator #1, stored in Conex 2, is ready to power the kitchen. Generator #2, now wired for household current, will be used at the church gym/shelter. We have enough cords to supply the shelter along with six sets of stand/work lights to supplement other lighting at the shelter.
- We are now able to open a functioning shelter to feed and house up 300 people in the event of a disaster.